

# *Joint District Governing Board Meeting*

◆ *Valley Academy for Career & Technology Education - V'ACTE* ◆  
◆ *Yavapai Community College - YC* ◆

**November 10, 2014**

**1:00 to 3:00 p.m.**

## **Approved Meeting Minutes**

*Valley Academy for Career and Technology Education  
830 S. Main Street  
Cottonwood, AZ 86326*

### Board Members attending:

Steve Dockray, V'ACTE Board Chair  
Stacey Barker, V'ACTE Board member  
Charlene Day, V'ACTE Board member  
Leland Wieweck, V'ACTE Board member  
Ray Sigafos, YC Board Chair  
Dr. Dale Fitzner, YC Board member  
Al Filardo, YC Board member

### Board Members absent:

Tom Moore, V'ACTE Board member  
Herald Harrington, YC Board member  
Dr. Patricia McCarver, YC Board member

### Staff/Guests attending:

Tim Carter, Yavapai County Superintendent  
Lois Lamer, V'ACTE CEO  
Celeste Ziemkowski, V'ACTE Business Manager  
Dr. Penny Wills, Yavapai College President  
Dr. Stuart Blacklaw, Yavapai College VP for Instruction and Student Services  
James Perey, Executive Dean for Verde Valley Campus  
John Morgan, Dean for Career and Technology Education Center

## **I. Welcome and Introductions**

Meeting was called to order at 1:00 p.m.

## **II. Opening Statements from Board Chairs**

Mr. Dockray, Valley Academy for Career and Technology Education Board Chair welcomed guests.

Mr. Sigafos, Yavapai College District Governing Board Chair thanked V'ACTE Board members for the opportunity to meet and discuss the Career and Technology Education (CTE) needs of the Verde Valley.

## **III. Career & Technology Education in the Verde Valley - Discussion**

Lois Lamer distributed a V'ACTE resource packet regarding current programs and JTED information. V'ACTE receives 95% of their budget from the state; is considered a public high school; and is educating students under the age of 22. The last Verde Valley CTE program study was conducted during fiscal year 2000.

Chair Sigafos provided YC history and community feedback requesting an increase of CTE offerings in the Verde Valley. Purpose of the joint meeting is to discuss ways that YC and V'ACTE could support, enhance, and expand CTE in the Verde Valley area.

James Perey provided information on proposed CTE programs that are being reviewed by the College: certificate in culinary; certificate in hospitality; dual enrollment with auto body. These programs are expensive, therefore important to consider using existing facilities and creating partnerships. Any grants that may be available to fund programs, typically cannot be used for facilities.

Al Filardo suggested that program forecasting should be based on a CTE program study which should include current and future technology, as well as community needs. Also suggested that CTE students participate in career path assessments.

**IV. Short Recess**

Meeting recession at 2:04 p.m.; reconvened at 2:19 p.m.

**V. Career & Technology Education in the Verde Valley – Discussion Continued**

Stacey Barker requested that a CTE needs assessment be conducted to identify programs that are needed based upon community, economics, and technology.

Mr. Sigafos requested non-traditional students be included in the assessment.

Dr Wills agreed that assessment is key to developing a successful CTE program, and will have YC conduct a CTE needs assessment study to include feedback from regional economic councils and business owners.

This report would be presented to both V'ACTE and YC as a guide for CTE program development.

John Morgan provided a history of YC's Career Technology Education Center that included programing, funding, and challenges.

Tim Carter recognized that either District can purchase property to build facilities or retrofit existing buildings, and clarified that both are eligible to initiate a municipal bond.

**VI. Wrap Up and Thank You**

Mr. Sigafos agreed that YC will complete the CTE Needs Assessment Report.

Tim Carter clarified that a central campus has several models with possibilities of using existing sites (high school or college) or neutral locations (i.e. hospital, businesses).

Mr. Dockray thanked everyone for attending and encouraged this dialogue regarding CTE collaboration to continue.

The meeting was adjourned at 2:58 p.m.